



**EXPRESSION OF INTEREST (EOI)
FOR
SELECTION OF TRAINING PARTNER/S
FOR
SETTING-UP AND IMPLEMENTATION OF PLACEMENT
LINKED TRAINING IN TEXTILE SECTOR IN
ANDHRA PRADESH**



**Society for Employment Generation and Enterprise Development in Andhra Pradesh
(SEEDAP)**

**Telematics Building, VR Siddhartha Engineering College, Chalasani Nagar,
Kanur, Vijayawada, Krishna District, Andhra Pradesh State - 520007**



DISCLAIMER

1. The information contained in this Expression of Interest ("EOI") or subsequently provided to Applicant, whether verbally or in documentary or any other form by or on behalf of The CEO, Society for Employment Generation and Enterprise Development in Andhra Pradesh, Government of Andhra Pradesh (herein after referred to as SEEDAP) or any of its employees, is provided to Applicants on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.
2. This EOI is not an agreement or an offer by SEEDAP to the prospective Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation & submission of their applications pursuant to this EOI.
3. This EOI includes statements, which reflect various assumptions and assessments arrived at by SEEDAP in relation to the Empanelment of Training Partners. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require.
4. SEEDAP also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Applicant upon the statements contained in this EOI.
5. SEEDAP may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this EOI, without assigning any reason or providing any notice and without accepting any liability for the same.
6. The issue of this EOI does not imply that SEEDAP is bound to empanel an Applicant or to appoint the Selected Applicant, as the case may be, for any Coaching provision as part of its schemes and SEEDAP reserves the right to reject all or any of the Applications without assigning any reasons whatsoever.



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1. INVITING PROPOSALS

Society for Employment Generation and Enterprise Development in Andhra Pradesh (SEEDAP) on behalf of Andhra Pradesh State Skill Development Corporation (APSSDC) invites Expression of Interest (EOI) from interested and eligible organizations for setting up and implementation of placement linked skill development project in the identified Sector, trades and facilitate with placements in Andhra Pradesh. Based on the due diligence and performance in the technical evaluation, Training Partner/s will be selected.

Chief Executive Officer (CEO)
Society for Employment Generation and Enterprise
Development in Andhra Pradesh (SEEDAP),
Telematics Building, VR Siddhartha Engineering College,
Chalasani Nagar, Kanur, Vijayawada, Krishna District,
Andhra Pradesh State - 520007



2. INSTRUCTION TO APPLICANTS

I. Introduction

SEEDAP invites Expression of Interest (EOI) from interested and eligible organizations for setting up and implementation of placement linked skill development program in "Industrial Sewing Machine Operator" Trade in Andhra Pradesh

II. General Information

S. No	Information	Details
1.	EOI No. and Date	SEEDAP/Textile/01 & Dt. 29 -11-2016
2.	Last date (deadline) for submission of EOIs	13 th December 2016 11:00 am
3.	Opening of EOIs	13 th December 2016 03:00 pm
4.	Presentation by the Shortlisted Applicants	To be intimated to the shortlisted bidders later
5.	Contact person for any assistance.	Vijay Kumar M, State Mission Manager, SEEDAP, 9866900079 E mail : vijay.mannala@gmail.com
6.	Address for submission of proposals.	Society for Employment Generation & Enterprise Development in Andhra Pradesh(SEEDAP) Telematics Building, VR Siddhartha Engineering College, Chalasani Nagar, Kanur, Vijayawada, Krishna District, Andhra Pradesh State - 520007 Ph: +91 9866900079



III. Compliant Proposals/Completeness of Response

Applicants are advised to study all instructions, forms, terms, requirements and other information in the documents carefully. Submission of the proposal shall be deemed to have been done after careful study and examination of the document with full understanding of its implications.

Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected. Applicants must:

- a) Include all documentation specified in this document
- b) Follow the format of this document and respond to each element in the order as set out in this document
- c) Comply with all requirements as set out within this document.

IV. Submission of EOI

The Proposal need to be submitted as per the formats enclosed in Annexures.

- a) The Proposal shall comprise all the documents as listed in Annexures.
- b) In preparing the EOI, the Applicant is expected to examine this document in detail. Material deficiencies in providing the information requested in the document may result in rejection of the Proposal.
- c) The Applicants shall bear all costs associated with the preparation and submission of its EOI, and SEEDAP shall not be responsible or liable for those costs, regardless of the conduct or outcome of the selection process. SEEDAP is not bound to accept any proposal, and reserves the right to annul the selection process at any time prior to the selection, without thereby incurring any liability to the Applicant.
- d) An authorized representative of the Applicant shall sign the original submission letters with stamp in the required formats for the EOI.
- e) The authorization shall be in the form of a written power of attorney attached to the Proposal **(for format please refer Annexure III)**
- f) The EOI shall be signed original and stamped on each page.
- g) If the envelopes and packages with the Proposal are not sealed and marked as required, SEEDAP will assume no responsibility for the misplacement, loss, or premature opening of the Proposal.
- h) The Proposal or its modifications must be sent to the address indicated in the Notice Inviting EOI section and received by SEEDAP no later than the deadline indicated in the Notice Inviting EOI section, or any extension to this deadline. Any EOI or its modification received by SEEDAP after the deadline shall be declared late and rejected, and promptly returned unopened.



V. Confidentiality

- a) From the time the EOIs are opened to the time the Selection is announced, the Applicant should not contact SEEDAP on any matter related to its EOI Evaluation. Information related to the evaluation of EOIs and award recommendations shall not be disclosed to the Applicants who submitted the EOIs or to any other party not officially concerned with the process, until the publication of the Selection announcement.
- b) Any attempt by shortlisted Applicants or anyone on behalf of the Applicant to influence improperly the Client in the evaluation of the EOIs or Agreement award decisions may result in the rejection of its EOI

VI. Late Technical Proposals

- a) EOIs received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be returned unopened.
- b) The EOIs submitted by e-mail shall not be considered. No correspondence will be entertained on this matter.
- c) SEEDAP shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.
- d) SEEDAP reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities vis-à-vis urgent commitments.

VII. Disqualification

The EOI would be disqualified at any time during the Technical evaluation process at the sole discretion of the SEEDAP, for the following reasons:

- a) Submitted the EOI after the response deadline;
- b) Made misleading or false representations or suppressed relevant information in the EOI (including documents, forms, statements, attachments, presentations, etc.) submitted as proof of the eligibility requirements or as part of their EOI;
- c) Failure to meet any of the eligibility criteria as mentioned in the document.
- d) Failed to provide clarifications, non-responsive and/or substantive responses, when sought;
- e) Blacklisted by the Government of India ("GoI"), State Government or any



other Government owned agency including quasi-Government sector organization or company, for corrupt, fraudulent practices or reasons related to non-performance in an engagement on the date of opening of EOI.

VIII. Right to Accept Any Proposal and To Reject Any or All Proposals

SEEDAP reserves the right to accept or reject any EOI, and to annul the evaluation process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected proposal or Applicants or any obligation to inform the affected proposal or Applicants of the grounds for SEEDAP action.

IX. Signing of Agreement

Upon selection of Training Partner/s, MoU/Agreement will be executed between SEEDAP and Training Partner/s

X. Inspection/Audit

Inspection of equipment as per specifications and monitoring of training will be done by SEEDAP.



3. METHOD FOR SELECTION OF TRAINING PARTNER/S

- I. A Committee constituted by the SEEDAP will carry out a detailed evaluation of the proposals received by it in order to determine whether they are substantially responsive to the requirements set forth in the Proposal. In order to reach such a determination, committee will examine the information supplied by the Applicants, and shall evaluate the same as per the eligibility criteria specified in this EOI (Please refer point no.8). Inability to submit requisite supporting documents/ documentary evidence, may lead to rejection.
- II. The decision of the Committee in the evaluation of responses to the proposal shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- III. The Committee may ask for meetings with the Applicants to seek clarifications on their proposals.
- IV. The Committee reserves the right to reject any or all proposals on the basis of any deviations.
- V. Each of the responses shall be evaluated as per the criteria and requirements specified in this document.
- VI. Proposal will be evaluated as detailed out below
 - a) **Document based evaluation**

Document based evaluation would be done based on the Marking Criteria defined at **Annexure-I**. Maximum marks for document based evaluation is 50.
 - b) **Proposal Presentation by the Applicants**

The committee will invite each applicant of EOI to make a proposal presentation. The purpose of such presentations would be to allow the Applicants to present their proposed approach to the evaluation committee and the key points in their proposals. The Committee members will assess the EOI of the Training Partner/s on specific criteria related to their capacity to deliver. Maximum marks for presentation is 50. Please refer **Annexures** for breakup of the marks.
 - c) Final score will be assigned to the Applicants after assessing document based and presentation scores.
 - d) The applicants would be ranked in accordance with the total score obtained by them. In case two or more Training Partners obtain equal technical scores, they would be ranked as per the marks obtained in sections 'Training capabilities', 'Placement Capabilities' and 'Operation Capabilities' respectively.
 - e) Applicant obtain top rank will be invited for signing of MoU/contract with SEEDAP for implementation of the project. In case the top ranked applicant backs



out, subsequently the second ranked applicant would be invited for signing of MoU/contract with SEEDAP for implementation of the project.

4. INTRODUCTION

Society for Employment Generation and Enterprise Development in Andhra Pradesh (SEEDAP) on behalf of Andhra Pradesh State Skill development Corporation (APSSDC) would train the Schedule Caste (SC) youth in industrial Sewing Machine Operator trade under Textile Sector. The objective of the project is to enhance the employability skills of Schedule Caste (SC) youth through provision of relevant vocational training of candidates in textile sector across Andhra Pradesh State.

I. SOCIETY FOR EMPLOYMENT GENERATION AND ENTERPRISE DEVELOPMENT IN ANDHRA PRADESH (SEEDAP)

SEEDAP previously known as Employment Generation and Marketing Mission (EGMM) is a society set up by the Department of Rural Development of the Andhra Pradesh (AP) Government to provide employment to the rural unemployed youth. Set up five years back, SEEDAP has emerged as one of the largest Jobs mission working for the underprivileged youth. The youth are from economically and socially underprivileged sections of the society. SEEDAP works in a public-private partnership mode with Government, companies and the rural communities as its stakeholders. The entire approach is a bottom-up approach, tailored to move the rural poor from the unorganized to the organized labor market.

II. ANDHRA PRADESH STATE SKILL DEVELOPMENT CORPORATION (APSSDC)

The government of Andhra Pradesh has set out a very ambitious goal of making the state a skills and knowledge hub, in a mission mode manner, over the next few years under its Vision 2029 document and has set up 7 missions under this for the accelerated growth of the State, the Knowledge and Skills mission being one among them. For this purpose a new department of skill development, entrepreneurship and innovation and its implementing arm, the AP State Skill Development Corporation (APSSDC) has been set up to implement a structured and pragmatic solution to skill and up-skill the workforce in the state and to increase employability and promote entrepreneurship in sync with the industrial growth of the state.



5. PROPOSED ROLL OUT PLAN

I. Project Implementation Location

This program is expected to implement across Andhra Pradesh for enhancing employability skills of SC youth. After completion of the training, the successful candidates would be facilitated with employment in the Industry.

II. Proposed Training

Training should be conducted in ISMO – Industrial Sewing Machine Operator under Textile sector to unemployed SC youth in Andhra Pradesh State.

III. Course Curriculum and Training Duration

The SSC guidelines in alignment with common norms shall be followed for training curriculum and duration of training. Training Partners shall conduct Industrial Sewing Machine Operator course and meet the parameters pertaining to the course curriculum, duration, tools and equipment's, trainers etc. as per the SSC Guidelines under the Ministry of Skill Development and Entrepreneurship, Government of India.

IV. Training Targets

It is proposed to train 4000 eligible candidates in above identified trades over a period of one year in Phase I. it is also expected that these targets will be scale up in near future. Actual training targets shall be decided with mutual consultation with the selected Training Partner/s



6. SUPPORT FROM SEEDAP

I. Monitoring of the Training Program

- a) SEEDAP will monitor the end to end training program and also to develop a robust monitoring mechanism.

II. Assessment and Certification

- a) SEEDAP will conduct the assessment of the trainees by its empanelled assessment agencies.
- b) All passed candidates will be awarded with the certification jointly by the SEEDAP and Training Partner/s.

III. Approvals

SEEDAP will approve Training partners requests like (Due diligence of TC, Mobilization process Batch Formation, Trainer deployment, etc.) from SEEDAP in prior to commencement of training

IV. Payment and Cost Norms

SEEDAP will reimburse the cost of training to the Training Partner based on **Common Norms** notified vide no. H-22011/2/2014-SDE-I dated 15.07.2015 and 20.05.2016 by the Ministry of Skill Development and Entrepreneurship from time to time and as per any internal guidelines that APSSDC comes up from time to time



7. SCOPE OF WORK FOR TRAINING PARTNER/S

The eligible Training Partner/s shall be engaged by SEEDAP to carry out mobilization, counselling, screening, training, placement and tracking of unemployed Schedule Caste (SC) youth from the state. The training shall be imparted in Industrial Sewing machine Operator course approved by respective Sector Skill Counsel (SSC).

I. Set up of Training Center

Training Partner shall arrange the training center and set up the LABs as per ISMO trade requirements.

II. Mobilization, Counselling and Selection of the Candidates.

a) Training Partner/s shall mobilize eligible candidates.

b) All the identified/registered candidates at mobilization stage would be counselled on the nature of work in sector/trade, availability of jobs, deliverables by the employers, entitlements, growth prospects and risk involved. This is aimed at helping candidates make informed choices and to match aptitude with aspirations.

c) Selection is the next stage of counselling. Candidates selected during mobilization will be called by the Training Partner/s. After a due process, a list of those selected on the basis of aptitude tests and counselling is prepared.

III. Batch formation

After the selection, Training Partner/s to divide the candidates into batches as per trade. Batch size would be as per Common Norms defined by Ministry of Skill Development and Entrepreneurship.

IV. Course Curriculum

Training Partner/s shall design and develop course curriculum and impart outcome based training as per the identified trades for both theory and practical sessions.

V. Faculty and staff Deployment

a) Appoint qualified team of trainers

b) Appoint an experienced project manager responsible for day to day project management.

c) The Project manager will be based at the training location with functional reporting to SEEDAP project management team in Vijayawada

d) Ensure certification of appointed trainers by relevant authorities

VI. Deliver Skill Based training

a) Impart outcome based training both in theory, OJT and practicals.

b) Understand the requirement of workforce from local industry members.



- c) Organize guest lectures from domain specialists
- d) Training material such as training content, booklets, digital content etc. shall be provided to the candidates

VII. Assessment and Certification

- a) Ensure conduction of internal assessments of students as per assessment pattern of relevant authority
- b) Coordinate with the SEEDAP to conduct Assessment process.
- c) Coordinate with the SEEDAP to conduct the certification process.

VIII. Placement and Internship mechanism

- a) Facilitate industry interface and interaction
- b) Facilitation of placements in the concerned Industries should be provided for every certified trainee, with minimum 70% placements.

IX. Approvals

Training partners will seek necessary approval (Due diligence of TC, Mobilization process Batch Formation, Trainer deployment, etc.) from SEEDAP in prior to commencement of training.

X. Service Level Terms:

The selected Training Partner/s shall be responsible for setting-up and implementation of placement linked skill development training in ISMO trade under Textile sector. To carry out mobilization, counselling, screening, training, placement and tracking of unemployed SC youth from the state. The training shall be imparted in Industrial Sewing machine Operator course approved by respective SSC including sufficient practical sessions as prescribed, arranging industry guest lectures at regular intervals and ensuring placements for at least 70% of the candidates.



8. ELIGIBILITY CRITERIA

The process will comprise of screening and selection based on the supporting documents submitted as mentioned below. Accordingly, marks will be assigned as per document based evaluation will be done based on marking criteria defined in **Annexure I**.

S. No	Criteria	Supporting Document/s	Page no	Compliance (Y/N)
1	Past Experience			
	Organization Type: Company/Partnership/ Society/Trust	Certificate of Incorporation/Registration (Along with the details mentioned in Annexure IV)		
	Minimum 5 years of existence as on 31/10/2016	Certificate of Incorporation/Registration		
	Past experience in providing training in Industrial Sewing Machine Operator Course	Copies of proof (MoU's / Sanction Letters) for Training Programs sponsored by any state or central government department/ ministry or CSR Programs		
2	Project understanding			
	Approach and Methodology	Note on Approach and Methodology which will be a part of proposal.		
3	Operation Capabilities			
	Number of training centers operating in Andhra Pradesh	Self-Certificate with list as per annexure V and furnish Sale Dead/Rental Agreement/Lease Agreement		
	Number of training centers (where SMO/ISMO courses conducted) operating in Andhra Pradesh	Self-Certificate with list as per annexure V and furnish Sale Dead/Rental Agreement/Lease Agreement		
4	Training and Placement Capability			



S. No	Criteria	Supporting Document/s	Page no	Compliance (Y/N)
	Number of candidates trained and Placed in SMO and ISMO in the last three years	Self-Certificate with list as per annexure VI		
5	Placement Capabilities			
	Industry tie-ups MoUs with the industry Partners related to SMO/ISMO for placements	Employer References/Copies of MoUs		
		Self-Certificate with list as per annexure VIII to be enclosed		
6	Adequacy and Quality of Resources proposed for Deployment	CVs of SMO/ISMO Trainers (for format please refer Annexure IX)		
7	Clarity of understanding, overall merit of proposal, unique value propositions based on presentation/demo	Copy of presentation and proposal		
8	Any Affiliation with NSDC/NSDA/SSC	Copies of MoUs/Certificate/Relevant document		
9	Financial Capability- Submit proofs for the last 3 FY(2013-14,2014-15 and 2015-16)	Certified copies of Audited Financial Statements duly certified by Chartered Accountant (for format please refer Annexure X)		



ANNEXURES



Annexure – I Document based evaluation - Marking Criteria

Marking Dimensions	Marking Criteria	Max Marks
Past Experience		15
Number of years in operations of firm as on 31/10/2016	<ul style="list-style-type: none"> • More than 8 years – Marks 3 • Between 5-8 years – Marks 2 • Less than 5 years - Marks 1 	3
Past experience in providing Training in SMO/ISMO.	<ul style="list-style-type: none"> • More than 5 years – Marks 12 • Between 2 -5 years – Marks 7 • Less than 2 years - Marks 3 	12
Operation Capabilities		5
Number of Training centers where SMO/ISMO course imparted/imparting in Andhra Pradesh	<ul style="list-style-type: none"> • More than 10 – Marks 5 • Between 5- 10 – Marks 3 • Between 3 - 5 – Marks 1 	5
Training Capabilities		15
Number of Candidates Trained in SMO/ISMO per year (average of last three years)	<ul style="list-style-type: none"> • > 3000 – 15 marks • >1000-3000 – 8 marks • >500 – =1000 – 5 marks • <= 500 – 2 marks 	15
Placement Capabilities		10
Number of Candidates(SMO/ISMO) Employed in relevant industry per year (average of last three years)	<ul style="list-style-type: none"> • > 2500 – 15 marks • >1000-2500 – 8 marks • >500 – =1000 – 5 marks • <= 500 – 2 marks 	7
Tie-up with Industries	<ul style="list-style-type: none"> • No. of references/MoUs tie up > =20 – (3 marks) • No. of references/MoUs Tie up < 20 – (1 marks) 	3
Adequacy and Quality of experienced trainer/master trainers proposed for Deployment		5
Expertise of trainers in imparting training in SMO/ISMO Trade. Total Number of Experienced Trainer/Master Trainers	<ul style="list-style-type: none"> • More than 10 experience Master trainers/Trainers – 5 marks • Less than or equal to 10 experience Master trainers/Trainers – 3 marks 	5
Total		50

**Marking Criteria for proposal presentation evaluation will include the following criteria**

S. No	Criteria	Marks
1	Project understanding	5
a)	Approach and Methodology	5
3	Clarity of understanding, overall merit of proposal, unique value propositions based on presentation/demo	5
4	Proposed Model	40
Total		50



Annexure – II Proposal Submission Cover Letter

(On the letterhead)

{Location, Date}

To:

CEO,

Society for Employment Generation and Enterprise Development in Andhra Pradesh
(SEEDAP),

Telematics Building, VR Siddhartha Engineering College,
Chalasani Nagar, Kanur, Vijayawada, Krishna District,
Andhra Pradesh State - 520007

Dear Sir / Madam,

We, the undersigned, wish to be empaneled as Training Partner with Society for Employment Generation and Enterprise Development in Andhra Pradesh with your Proposal..... dated..... We are hereby submitting our Proposal, as per the specified format.

We hereby declare that:

- a. All the information and statements made in this Proposal are true and we accept that any misrepresentation contained in this Proposal may lead to our disqualification by SEEDAP.
- b. We have no conflict of interest as stated in this document.
- c. We meet the eligibility requirements as stated in this document.
- d. In competing for (and, if we are empaneled) the Empanelment, we undertake to observe the laws against fraud and corruption, including bribery as per document.
- e. Our Proposal is binding upon us and subject to any modifications resulting from the Agreement negotiations.
- f. We undertake, if our Proposal is accepted, we will be entered into an SLA/Contract Agreement to initiate the Training no later than the date will be specified by SEEDAP.
- g. We understand that SEEDAP is not bound to accept any Proposal that SEEDAP receives.

We remain,

Yours sincerely,

Authorized Signature

{In full and initials}

Name and Title of Signatory:

Name of Applicant:

In the capacity of:

Address:

Contact information (phone and e-mail):



Annexure – III Format for Power of Attorney for Signing of Application

(To be submitted along with Covering Letter)

Know all men by these presents that We..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr/ Ms (name) son/daughter/wife of and presently residing at..... who is presently employed with us and holding the position ofas our true and lawful attorney (hereinafter referred to as the “Attorney”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for the “Selection of Training Partner/s in Andhra Pradesh State for setting-up and implementation of placement linked skill development project. The attorney is fully authorized for providing information/responses to the SEEDAP, representing us in all matters before the SEEDAP including negotiations with the SEEDAP, signing and execution of all agreements including the Memorandum of Understanding and undertakings consequent to acceptance of our proposal, and generally dealing with the SEEDAP in all matters in connection with or relating to or arising out of our proposal for the said Selection.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE,, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THISDAY OF For

(Signature, name, designation and address)
Accepted

..... (Signature)

(Name, Title and Address of the Attorney)

Witnesses:

- 1.
- 2.

Notes: To be executed on Rs 100/= stamp paper

The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed



Annexure – IV Organization Profile

Name and Details of the Applicant and Authorized Representative:	
Name of Organization / Institution	
Type	Whether Industry/Industry Association, or Training, Education, Learning and skill development service Partner
Year of Establishment	
Year of Operations in Skill Development	
Registered Address	
Corporate Head-Office Address	
Phone	
Fax	
Mobile	
Email	
Website	
Whether blacklisted by any Govt./semi- Govt. organization (If yes, by whom)	
Name of Authorized Representative	
Designation	
Mobile	
Email	



Annexure – V Training Centers in Andhra Pradesh

“On the Letter Head of the Organization”

Self-Certificate

This is to certify that we have a track record of operatingnumber of training centers in District (name of the districts, separated by comma) in SMO/ISMO Textile sector that we have applied for against the afore mentioned document. The details of at least centers have been furnished with the proposal and we also hereby certify the same.

Training Centre Details (mandatory)

S.No.	Centre Name	Center Address	Centre Type (Own/Rented/Leased)	Whether any training is being imparted in this centre, if 'Yes', Name of the scheme	Contact Details	Remarks if any
					Authorized Representative: Phone:	

(Authorized Signatory)
Stamped and Signed



Annexure – VI Training & Placement Capability

(“On the Letter Head of the Organization” Ref. No.: Date)

Self-Certificate

This is to certify that we have trained.....candidates, placed Candidates in total in SMO/ISMO trade under Textile Sector over the last three years as specified in the document.

The skill development training provided to the candidates as mentioned above relates to vocational training of a minimum duration in the sectors or modules pertaining to one or more of the following Courses or modules or job roles notified by Sector Skills Council Training Programs sponsored by any state or central government department/ministry or CSR Programs.

The candidates have been placed in the sector of their training at wages not less than the minimum wages of the state in which they have been employed at the time of their employment

Trainee details (mandatory)

S No	Trainee Name	Contact Number	Scheme	SMO/ISMO	Training Sponsoring Agency	Training Completion Year	Recruiter Name & Contact	Monthly Wage in INR	Placement Date	Job Location

(Authorized Signatory)
Stamped and Signed



Annexure – VII Industry tie-ups

(“On the Letter Head of the Organization”)

Self-Certificate

This is to certify that we have Number of Industry tie ups over a period of three years as specified in the document.

We certify that we have tied up with industries with high demand job roles who are offering wages in compliance with the minimum wages act of the state

Name of the Industry	Sector	Company Location	Date of MoU/Agreement Signed

Attach MoUs or any other formal document indicating the partnership

**(Authorized Signatory)
Stamped and Signed**



Annexure – VIII Curriculum Vitae Template

1. Name of the Candidate:

2. Date of Birth:

3. Educational Qualifications

S No.	Education Qualification	University and College/ Location	Passing Year	Marks Scored/%

4. Work Experience

S No.	Employer	Designation	Date From (Month / Year)	Date To (Month / Year)	Duration in Months	Brief Description of responsibilities in 50 words	Any Special Achievements in maximum 50 words

5. Details of Projects

S No.	Name of the Client	Name of the Project	Employer	Date From (Month / Year)	Date To (Month / Year)	Duration in Months	Brief Description of responsibilities in 50 words

6. Details of specific achievements like certifications, trainings etc.

S No.	Type of Achievement	Date	Details of Achievement	Remarks if Any

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

[Signature of the authorized representative]

(Authorized Signatory)
Stamped and Signed



Annexure – IX Financial Capability

Certificate from the Statutory Auditor regarding Annual Turnover of the Organization in the immediately preceding Three **Financial Years**

Financial Year	Total Turnover (in Rs. Lakhs)	Turnover from Skill Training Programs Operations (in Rs. Lakhs)
2015 – 16		
2014 – 15		
2013 – 14		

Name of the audit firm/Chartered Accountant:

Please provide certified copies of Audited Financial Statements of the firm for the immediately preceding three financial years. **In the case of Printed annual reports certification is not required.**

In the event the financial statements for the year 2015 – 16 is un audited, Provisional financial statements duly certified by Chartered Accountant may be submitted.

